



January 6, 2025

To: All 2025 Oasis Club and Unit Officers

From: Illustrious Sir Christopher L. Hall, Potentate

Subject: Agenda - 2025 Annual Mandatory Oasis Club and Unit Officer Training,  
Submission of 2024 Financial Reports, and Paper Crusade Material Pick Up

Saturday, February 8, 2025, 10:00 am – 1:00 pm, Oasis Headquarters

Dear 2025 Club and Unit Officers:

The purpose of this communication is to provide you with timely, important information concerning our upcoming annual Oasis Club and Unit Officer training.

This year's training will be held on **Saturday, February 8, 2025 beginning at 10:00 am** and lasting until 1:00 pm. A delicious boxed lunch will be catered.

As with last year, all Treasurers are requested to bring all their club or unit financial records including but not limited to checkbooks, bank statements, ledgers, laptop, briefcase, and **any and all items necessary to complete the club or unit 2024 Financial Report.**

When lunch is served, all Treasurers will convene together in the Sands Restaurant to work together with Noble Bill DePriest, Oasis Treasurer and Lori Prockup, Oasis Accountant, to successfully complete their club or unit 2024 Financial Report.

Please note, this dedicated time together will ensure that Oasis Shriners and its clubs and units are in compliance with IRS requirements and other financial reporting dates and deadlines. Please further note that this time together is for the **completion of the 2024 Financial Report.** If the treasurer needs to perform any tasks in preparation for this event, then those tasks must be completed in advance of February 8 in order to assure the dedicated time set aside is used as efficiently as possible. For those treasurers whose reports will have been completed and submitted by February 8, we will appreciate their willingness to be present and assist fellow treasurers in further refining their work with "tips and tricks" from the trade that helps make the duties of treasurer as easy as possible.

## AGENDA

10:00 am Welcome, Introductions, and Invocation

10:10 am **Insurance** Discussion and Q&A

Noble Larry Payne, Oasis Marshal, Oasis Insurance Committee Chairman

10:40 am **Parade** Discussion and Q&A

Noble Rick Garver, Oasis Director of Clubs and Units

11:00 am **Fundraising, Accounting, and Financials** – Processes and Procedures

Illustrious Sir Gary Taylor, Oasis Recorder Lori Prockup, Oasis Accountant and Noble Bill DePriest, Oasis Treasurer

11:55 pm Pickup **lunch** and return to the Oasis Auditorium to continue

**All Treasurers** – Report to the Sands Restaurant to complete and submit 2023 Financial Report

12:10 pm **Circus** Discussion and Q&A

Noble Jack Wallace, Oasis Captain of the Guard and Circus Chairman

12:20 pm Team 2025 Oasis **Membership** Discussion and Q&A

Noble Ben Hamilton, Oasis Outer Guard and Membership Chairman

12:30 pm **Plaque** Sales and **Paper** Crusade Discussion and Q&A

Noble Jason Whitley and Noble Nick Wieder, Chairman and Vice Chairman

12:45 pm **Desert Dust** Discussion and Q&A

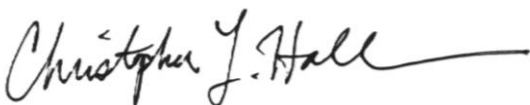
Lady Edie Wilson, Oasis Desert Dust Editor

1:00 pm Benediction and Adjournment

Thank you in advance for ensuring that your club and unit officers are in receipt of this information and make plans accordingly to attend this annual required training to ensure that all Oasis clubs and units can operate as efficiently as possible throughout the year.

Please do not hesitate to contact me or your Divan Representative should you have any questions. We look forward to seeing you on **Saturday, February 8, 2025** at Oasis Headquarters!

YITF,



Illustrious Sir Christopher L. Hall, Potentate